

**Note 1: The IOAS is a non-profit organisation committed to providing a quality accreditation service of high integrity at the lowest possible cost to certification bodies.**

**Note 2: The IOAS can provide a pre-application quotation for services based on information provided by the CB. Due to the many variables, this can only be for orientation purposes.**

**Note 3: All taxes applied in the CB home country on IOAS invoices are the CB responsibility and may not be deducted from the IOAS invoice total. The IOAS will work with CBs in countries that have a relevant tax agreement with the US, and IOAS will provide whatever paperwork it can to satisfy the relevant authorities. However, the CB will remain responsible for the taxes should exemption not be obtained.**

WHAT YOU PAY	WHEN YOU PAY	FIRST ACCREDITATION <sup>i</sup>	ADDITIONAL ACCREDITATIONS <sup>ii</sup> or complex scopes <sup>v</sup>	WHAT THE FEE COVERS
<b>Application, document and corrective action review</b>				
Application fee	Before document screening commences	US\$5000	US\$2000 <sup>iii</sup> for each	The screening and processing of all information for decision and the assessment of corrective actions
Standards screening <sup>iv,v</sup>	Before document screening commences	US\$500	US\$500	As above
On site visit	Cost estimate agreed and paid prior to the visit. Discrepancies will be credited/debited after the visit.	US\$750/day fee + actual costs. Number of days agreed before the visit <sup>vi</sup>	Additional days at US\$750 per day will be added to the basic visit and agreed before it takes place.	Assessor's fees and expenses. Organisation of the visit and assessment
<b>Annual Fee</b>				
Fixed fee	Paid before receiving first accreditation certificate	US\$2500	US\$1000 for each	Covers development and promotional costs



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On time submission of information discount	for remaining months in the calendar year. Subsequently paid in two instalments in January and July.	-US\$500		For on time submittal of financial statements at end of year
Percentage fee – calculated on gross income from combined accredited schemes. <sup>vii viii</sup>		Plus 0.95% of first US\$1.4 million (maximum \$13,300)	Nothing extra	Based on “use” factor of accreditation status. Covers development and promotional costs
<b>Alternative annual fee for schemes with limited scopes<sup>ix</sup></b>				
Fixed fee	Paid before receiving first accreditation certificate for remaining months in the calendar year, then January of each year thereafter.	US\$5000	US\$2000	Covers development and promotional costs
<b>Surveillance<sup>x</sup></b>				
Surveillance travel & accommodation costs	Cost estimate agreed and paid prior to the visit. Discrepancies will be credited/debited after the visit.	Actual costs	Nothing extra <sup>xi</sup>	Actual costs
Surveillance assessment fee	Cost estimate agreed and paid prior to the visit. Discrepancies will be credited/debited after the visit.	US\$750/day. Number of days dependent on size and complexity of the CB. <sup>xii</sup>	1 additional day added per accreditation at US\$750/day	Assessment’s fees and organisation of the visit and assessment.
<b>Re-application and assessment<sup>xiii</sup></b>				
Re-application fee	On submitting the reapplication form	US\$3500	US\$1500 for each	All processing of the re-application to point of re-



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				accreditation except the visit costs
Standards screening <sup>iv v</sup>	Before document screening commences	US\$500	US\$500	As above
Assessment fee	As for initial assessment	US\$750/day + actual costs. Number of days dependent on size and complexity.	1 additional day added per accreditation at US\$750/day + actual costs	Assessor's fees and expenses. Organisation of the visit and assessment
<b>Additional work fees</b>				
Addition of scope category	Before work commences	A minimum application fee of US\$750 unless performed as part of a re-application. Actual fee to be agreed depending on required work.		Screening and processing of information related to the additional scope.
Additional of standard scope	Before work commences	A minimum application fee of US\$750 (\$500 at re-assessment). Actual fee to be agreed depending on required work		Screening and processing of information related to the additional scope.
Operator visits performed separately to scheduled office visits.	Fixed fees agreed and paid prior to visit. Costs to be paid after visit.	US\$750/day fee + actual costs. Number of days agreed before the visit		Assessor's fees and expenses. Organisation of the visit and assessment
Late payment of invoices	On paying the invoice	2%/month		Additional administration
Suspension Admin. Fee	If accreditation is suspended	US\$500		The additional administration during the suspension period
<b>Penalty fees</b>				
Late submission of re-applications and annual reports	Within one month of invoice	Up to US\$500		Extra administration and meeting costs.
Failure to fulfil contractual obligations	Within one month of invoice	Up to US\$500		Extra administration and meeting costs. Sanction



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including noncompliance with corrective action timelines			
Failure to implement a previously resolved condition	Within one month of invoice	Up to US\$500	
Failure to submit financial figures on time	Within one month of invoice	Up to US\$500	

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- <sup>i</sup> Any combination of accreditations and assessments offered by IOAS (IFOAM Norms, ISO/IEC 17065, EU Recognition Scheme, Canada Organic Regime, GOTS, Textile Exchange, COSMOS and GLOBALG.A.P.) is possible and in any order. Each scheme is charged as a separate accreditation but the assessment process is combined allowing us efficiencies and the ability to charge less for additional schemes.
  - <sup>ii</sup> For procedures on adding accreditations when already accredited by the IOAS, please see IOAS procedure PR0512.
  - <sup>iii</sup> For addition of a single accreditation out of sequence with existing accreditation (i.e. not at the time of re-assessment) an additional fee of \$1000 is applicable. This fee will not apply however, where more than one additional accreditation is added simultaneously (PR0512).
  - <sup>iv</sup> Standards screening is needed in the case of IFOAM accreditation unless using an IFOAM approved standard. Under the EU Recognition Scheme, CBs using the ACB Equivalent EU Organic Production & Processing Standards for Third Countries, the standards screening has already been done and will not be charged.
  - <sup>v</sup> In cases where more than one standard scope is required for accreditation, the IOAS will apply an extra fee as referred to on page 3 (first application, re-application or addition at any other time) and also to be agreed on a case by case basis depending on the nature of the standard. Where the standard is part of a scheme which also imposes requirements on the CB, additional to those in ISO 17065, the scope will be charged as an additional accreditation.
  - <sup>vi</sup> Visit preparation, travel and report writing time (3 days) is added to the on-site days. For certain accreditation scopes a technical expert may assist at the site visit which will be charged at the daily rate of US\$750/day as well as incurring additional travel costs and accommodation. All costs will be set out in a visit plan and agreed before the visit.
  - <sup>vii</sup> Where CBs operate more than one organic scheme, only one or more of which is accredited by the IOAS and the CB maintains separate accounts which show that the IOAS accredited scheme(s) brings in less than 30% of their income, the percentage fee is based on 30% of total organic or sustainable income. If



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the CB does not maintain separate accounts but it can be demonstrated in some other way that the IOAS accredited scheme(s) brings in less than 30% of their income, the percentage fee is based on 60% of total organic or sustainable income.

<sup>viii</sup> Where a CB has reached the ceiling level but can show in their accounting that the total income from IOAS schemes either accredited or assessed is less than 10% of their total income from certification and inspection of organic and sustainable products, the maximum value of the percentage component of the annual fee is reduced from US\$13,300 to \$8000.

<sup>ix</sup> This alternative annual fee applies for the following listed IOAS schemes and only when the CB is **only** under IOAS supervision for these schemes: Global Organic Textile Standard; Textile Exchange, COSMOS, NATRUE (from September 2013). All other fees apply as normal.

<sup>x</sup> These fees are not paid during the year of re-assessment. In re-assessment years, refer to the re-application and assessment fees section.

<sup>xi</sup> The savings with on-going surveillance from multiple accreditations are dependent on the schedules for the different accreditations being harmonized.

<sup>xii</sup> Visit preparation, travel and report writing time (typically 2 days) is added to the on-site days.

<sup>xiii</sup> Occurs every five years. There are no surveillance visit fees during a re-assessment year.