



IOAS Fee Schedule

Note 1: The IOAS is a non-profit organisation committed to providing a quality accreditation service of high integrity at the lowest possible cost to certification bodies.

Note 2: The IOAS can provide a pre-application quotation for services based on information provided by the CB. Due to the many variables, this can only be for orientation purposes.

Note 3: All taxes applied in the CB home country on IOAS invoices are the CB responsibility and may not be deducted from the IOAS invoice total. The IOAS will work with CBs in countries that have a relevant tax agreement with the US, and IOAS will provide whatever paperwork it can to satisfy the relevant authorities. However, the CB will remain responsible for the taxes should exemption not be obtained.

WHAT YOU PAY	WHEN YOU PAY	FIRST ACCREDITATION ⁱ	ADDITIONAL ACCREDITATIONS ⁱⁱ or complex scopes ^v	WHAT THE FEE COVERS
Initial application, screening, and assessment fees				
Application fee	Before document screening commences	US\$5000	US\$2000 ⁱⁱⁱ for each	The screening and processing of all information for decision and the assessment of corrective actions.
Standards screening ^{iv v}	Before document screening commences	US\$500	US\$500	As above
Additional standard scope	Before document screening commences	A minimum application fee of US\$750. Actual fee to be determined depending on required work	US\$750	As above
Assessment visit fees	Assessment and travel time must be paid prior to the visit. Expenses will be invoiced after the visit.	US\$850/day + expenses. Number of days determined by scheme requirements ^{vi}	Additional days at US\$850 per day will be added to the basic visit time.	Assessor's fees and expenses. Organisation of the visit and assessment.
Preparation & report writing	At same time as assessment visit fees	US\$850/day. One day preparation and report writing for office visits ^{vii}		Time required to write, compile, and review the visit report(s).



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Annual Fee				
Fixed fee	Paid before receiving first accreditation certificate for remaining months in the calendar year. Subsequently paid in two instalments in January and July.	US\$2000	US\$1000 for each	Covers development and promotional costs.
Certificate fee for IOAS accredited schemes. ^{viii}		\$25 per accredited certificate – limit of 500 ^{ix}		Based on “use” factor of accreditation status. Covers development and promotional costs.
Adjustment to annual fee based on economy				
<p>The total annual fee calculated by combining the Fixed fee and the Certificate fee will be adjusted based on the World Bank economic classification of the country where the Accredited Certification Body is located.</p> <p>The adjustment will be calculated as follows:</p> <ul style="list-style-type: none"> * ACBs located in countries designated by the World Bank as ‘High Income’ will not receive an adjustment of Annual Fees * ACBs located in countries designated by the World Bank as ‘Upper Middle Income’ will receive an adjustment by a factor of 0.75 * ACBs located in countries designated by the World bank as ‘Lower Middle Income’ will receive an adjustment by a factor of 0.5 * ACBs located in countries designated by the World band as ‘Low Income’ will receive an adjustment by a factor of 0.25 				
Surveillance				
Surveillance visit fees	Assessment and travel time must be paid prior to the visit. Expenses will be invoiced after the visit.	US\$850/day + expenses. Number of days determined by scheme requirements. ^{vi}	Additional days at US\$850 per day will be added to the basic visit time.	Assessor’s fees and expenses. Organisation of the visit and assessment.
Preparation & report writing	At same time as surveillance visit fees.	US\$850/day. One day report writing for office visits. ^{vii}		Time required to write, compile, and review the visit report(s).



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Re-application and assessment				
Re-application fee	On submitting the reapplication form.	US\$3500	US\$1500 for each	All processing of the re-application to point of re-accreditation except the visit costs.
Standards screening ^{iv v}	Before document screening commences.	US\$500	US\$500	As above
Additional standard scope	Before document screening commences.	A minimum application fee of US\$750. Actual fee to be determined depending on required work.	US\$500	As above
Assessment visit fees	Assessment and travel time must be paid prior to the visit. Expenses will be invoiced after the visit.	US\$850/day + expenses. Number of days determined by scheme requirements. ^{vi}	Additional days at US\$850 per day will be added to the basic visit time.	Assessor's fees and expenses. Organisation of the visit and assessment.
Preparation & report writing	At same time as assessment visit fees.	US\$850/day. One day report writing for all office visits. ^{vii}		Time required to write, compile, and review the visit report(s).
Additional work fees				
Addition of scope category	Before work commences.	A minimum application fee of US\$750 unless performed as part of a re-application. Actual fee to be determined depending on required work.		Screening and processing of information related to the additional scope.
Operator visits performed separately to scheduled office visits	Visit fees and travel time must be paid prior to visit. Expenses will be invoiced after the visit.	US\$850/day + expenses. Number of days dependent on length of visit and travel time.		Assessor's fees and expenses. Organisation of the visit and assessment.
Late payment of invoices	On paying the invoice.	2%/month		Additional administration



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- ⁱ Any combination of accreditations and assessments offered by IOAS is possible and in any order. Each scheme is charged as a separate accreditation, but the assessment process is combined allowing us efficiencies and the ability to charge less for additional schemes.
- ⁱⁱ For procedures on adding accreditations when already accredited by the IOAS, please see IOAS procedure PR0512.
- ⁱⁱⁱ For addition of a single accreditation out of sequence with existing accreditation (i.e. not at the time of re-assessment) an additional fee of \$1000 is applicable. This fee will not apply however, where more than one additional accreditation is added simultaneously (PR0512).
- ^{iv} Standards screening is needed in the case of IFOAM accreditation unless using an IFOAM approved standard. Under the EU Recognition Scheme, CBs using the ACB Equivalent EU Organic Production & Processing Standards for Third Countries, the standards screening has already been done and will not be charged.
- ^v In cases where more than one standard scope is required for accreditation, the IOAS will apply an extra fee as referred to on page 3 (first application, re-application, or addition at any other time) to be determined on a case by case basis depending on the nature of the standard. Where the standard is part of a scheme which also imposes requirements on the CB, additional to those in ISO 17065, the scope will be charged as an additional accreditation.
- ^{vi} Two days of travel time are added to all on-site visits (office and/or operator visits). Travel time will be invoiced at the daily rate. For certain accreditation scopes a technical expert may assist at the site visit which will be charged at the daily rate of US\$850/day as well as potentially incurring additional travel costs and accommodation. All required activity will be set out in a visit plan and agreed before the visit.
- ^{vii} Remote assessments shall also require as standard 1-day preparation and report writing. Where technical experts are involved in such remote assessments in addition to the system assessor, additional preparation and report writing time shall be added proportionate to the assessment time (up to 1 day).
- ^{viii} This replaces the variable fee that was previously based on income figures provided by the CB.
- ^{ix} This portion of the annual fee is based on the number of certified operators in each scheme under IOAS accreditation, which is required to be submitted by the CB as part of the annual accreditation update process.