



## IOAS Fee Schedule

**General notes:**

- 1. The IOAS is a non-profit organisation committed to providing a quality accreditation service of high integrity at the lowest possible cost to certification bodies. The IOAS can provide a pre-application quotation for services based on information provided by the CB, however due to the many variables this can only be for orientation purposes.**
- 2. All taxes applied in the CB home country on IOAS invoices are the CB responsibility and may not be deducted from the IOAS invoice total. The IOAS will work with CBs in countries that have a relevant tax agreement with the US, and IOAS will provide whatever paperwork it can to satisfy the relevant authorities. However, the CB will remain responsible for the taxes should exemption not be obtained. All fees below are in US dollars.**

Application and document review fees			
Application Fee	\$4000	Each scheme	Covers the processing of all information for application acceptance and initial document review. In cases where a scheme under ISO 17065 imposes significant additional requirements (ie EU and GGAP) the standard scope will be charged as a separate accreditation.
Re-Application Fee	\$2500	Each scheme	Re-application fee will also be applied in case of a transfer of accreditation from another Accreditation Body to IOAS
Additional Standard Scope	\$750	Each additional standard scope	Additional scopes can be applied for at any time.
Additional Scope Category	\$750	Each additional category	Additional categories can be applied for at any time
Standard Review for IFOAM	\$1000	Each applicable standard	Each applicable standard to be reviewed for the purpose of determining IFOAM Compliance.
Out of Sync fee	\$1000	Each scheme	For addition of an accreditation scheme out of sequence with existing accreditation (i.e. not at the time of re-assessment). This is in addition to the application fee(s).

**Any combination of accreditations and assessments offered by IOAS is possible and in any order. Each scheme is charged as a separate accreditation, but the assessment process is combined allowing us efficiencies and cost savings for our clients.**

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Visit fees (Assessment, surveillance, re-assessment, and operator visits)			
Assessment daily rate	\$950	Per 8-hour workday	Number of assessment days is determined by scheme requirements. Fee applies to each assessor/ technical expert. Expenses (travel, meals) shall be reimbursed at cost.
Preparation	\$950	Per 8-hour workday	Preparation for the assessment, includes review of documentation, travel arrangements, test call if remote.
Report Writing	\$950	Per 8-hour workday	Time required to write, compile, and review the visit report(s)
Additional Personnel	\$500	Per 8-hour workday	In cases where an IOAS representative is required onsite to serve as camera operator/translator/witness while at the same time a qualified assessor is conducting the evaluation of the CB, CB inspector, and/or certified operation. This allows options for local high-risk operations in regions that are under quarantine, or other scenarios where an additional IOAS personnel is required to complete the assessment and fulfil the accreditation requirements.
Travel time	\$475 or \$250 for Additional personnel	Per 8-hour workday	Travel time covers time from the assessor home airport/station to the airport/station of the CB and is based on assessor actual itinerary (total both ways) with a minimum of 1/2 day to a maximum of 4 days for an individual assessor. Travel time shall be shared between CBs for combined visits based on pro rata number of assessment days.

- 1. All visits including remote assessments and operator visits shall require a minimum 1/2-day preparation and 1-day report writing. Where more than one person (i.e., assessor, technical expert, or other additional personnel) are involved in assessments, additional preparation and report writing time shall be added to the assessment time accordingly.**
- 2. An additional half day of preparation time is added to all visits of 4 days or more. When operator visits are combined with CB office visits or other operator visits the preparation time is calculated based on the total number of days for the combined activities.**
- 3. An additional day of report writing time is added to all visits of 4 days or more. When operator visits are combined with CB office visits or other operator visits the report writing time is calculated based on the total number of days for the combined activities.**

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Annual Fee			
Fixed fee – General	\$1500	Per ISO, IFOAM, EU, COR, GGAP	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.
Fixed Fee – Cosmetics	\$2000	Per COSMOS and /or NATRUE	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.
Fixed Fee – Textiles	\$3000	Per GOTS and/ or Textile Exchange	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.
Certificate fee for IOAS accredited schemes	\$25	Per accredited certificate – limit of 500	Based on “use” factor of accreditation status. This portion of the annual fee is based on the number of certified operators in each scheme under IOAS accreditation.
Adjustment to annual fee based on economy			
The total annual fee calculated by combining the Fixed fee and the Certificate fee will be adjusted based on the current World Bank economic classification of the country where the Accredited Certification Body (ACB) is located.			
The adjustment will be calculated as follows:			
* ACBs located in countries designated by the World Bank as ‘High Income’ will not receive an adjustment of Annual Fees			
* ACBs located in countries designated by the World Bank as ‘Upper Middle Income’ will receive an adjustment by a factor of 0.75			
* ACBs located in countries designated by the World Bank as ‘Lower Middle Income’ will receive an adjustment by a factor of 0.5			
* ACBs located in countries designated by the World Bank as ‘Low Income’ will receive an adjustment by a factor of 0.25			

**The annual fee is calculated annually based on required operator data submitted by the CB, and is invoiced in equal instalments in January and July. For initial accreditation, the annual fee is prorated for remaining months in the calendar year as of date of accreditation.**

Additional fees			
Finance charges for late payment of invoices	2% of the total outstanding balance per month	Applied when accounts reach 30 days past due.	Additional administration
Suspension fee	\$1000	Upon issuing of a notice of suspension for a scope, standard, or scheme	Additional administration
Assessment conducted through a partner Accreditation Body	Daily Rate + \$200 USD	IOAS clients will pay the partner Accreditation Body daily rate, plus US\$200 per visit day	Additional administration