



## IOAS Fee Schedule

### General notes:

1. The IOAS is a non-profit organisation committed to providing a quality accreditation service of high integrity at the lowest possible cost to certification bodies. The IOAS can provide a pre-application quotation for services based on information provided by the CB, however due to the many variables this can only be for orientation purposes.
2. All taxes applied in the CB home country on IOAS invoices are the CB responsibility and may not be deducted from the IOAS invoice total. The IOAS will work with CBs in countries that have a relevant tax agreement with the US, and IOAS will provide whatever paperwork it can to satisfy the relevant authorities. However, the CB will remain responsible for the taxes should exemption not be obtained. All fees below are in US dollars.

Application and Document Review Fees			
New Application Fee	\$2000	Fixed fee for new applicants regardless of number of schemes	Covers the processing of all information for initial application acceptance (non-returnable whether the application is accepted or rejected). Does not apply at re-assessment or when a CB extends scope to a new scheme.
New Applicant Document Review Fee	\$4000	Each scheme	Covers the processing of all information for document review of new applicants and scheme scope extensions. In cases where a scheme under ISO 17065 imposes significant additional requirements (e.g., EU Regulation, Freshcare, GlobalG.A.P., and Peru Regulation) the standard scope will be charged as a separate accreditation with a separate document review fee.
Re-Applicant Document Review Fee	\$2500	Each scheme	As above for CBs undergoing re-assessment. This fee will also be applied in case of a transfer of accreditation from another Accreditation Body to IOAS. It will also apply when a scheme requires a document review because of major standard changes.
Additional Standard Fee	\$750	Each additional standard	One base standard is included in each scheme; this fee applies to each additional standard per scheme. Additional standards can be applied for at any time.
Additional Category Fee	\$750	Each additional category	This fee applies to each additional category per standard and scheme. Additional categories can be applied for at any time. No

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			fee is charged for categories applied for at application or re-application.
Standard Review Fee for IFOAM	\$1000	Each applicable standard	This fee applies to each applicable standard to be reviewed at application or re-application for the purpose of determining IFOAM Compliance.

**Any combination of accreditations and assessments offered by IOAS is possible and in any order. Each scheme is charged as a separate accreditation, but the assessment process is combined allowing us efficiencies and cost savings for our clients.**

<b>Assessment Fees (including assessment, surveillance, re-assessment, operator file review and operator visits)</b>			
<b>CB economy related fee adjustments</b>			
The IOAS daily rate (per 8-hour workday) for all assessment types is charged on a sliding scale based on the current World Bank economic classification of the country where the CB is legally registered. Low income: \$750, Lower Middle Income: \$850, Higher Middle Income: \$950, High Income: \$1050. Other fees as indicated below are fixed rate.			
<b>Visit plans and invoicing</b>			
IOAS issues visit plans including an estimate of costs for all assessment activities. Separate visit plans are issued for all operator visits regardless of whether they take place as part of a group of activities. Other assessment activities (offices and operator file review) may be combined in one visit plan where the timing, logistics and assessor competence requirements allow. Preparation and report writing/non-conformity (NC) follow up time is always indicated in each visit plan. Invoices are issued post-visit once all costs and expenses are known.			
Assessment Daily Rate	\$750/850/950/1050	Per 8-hour workday	Number of assessment days is determined by IOAS policy and scheme requirements. Expenses (travel, accommodation, meals, visas, etc.) are reimbursable at cost.
Preparation	\$750/850/950/1050	Per 8-hour workday	Preparation for the assessment, includes communication with the CB, review of documentation, travel arrangements, and test call (if assessment will be remote). <b>Operator visits and separate operator file review activities:</b> 1 day preparation <b>Office visits of duration:</b> 2 days or less = 1 day preparation More than 2 days = 2 days preparation
Report Writing and NC Follow Up	\$750/850/950/1050	Per 8-hour workday	Time required to write, compile, and review the visit report(s) and review of and follow up on NCs post-visit.

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			<p><b>Operator visits and separate operator file review activities of duration:</b>                  2 days or less = 1 day reporting and follow up                  More than 2 days = 2 days reporting and follow up</p> <p><b>Office visits of duration:</b>                  3 days or less = 2 days reporting and follow up                  More than 3 days = 3 days reporting and follow up</p>
Additional Personnel	\$500 per person	Per 8-hour workday	In cases where an IOAS representative is required onsite to serve as camera operator/translator/witness while a qualified assessor is conducting the assessment of the CB, CB inspector, and/or certified operation. This allows options for local high-risk operations in regions that are under quarantine, or other scenarios where additional IOAS personnel is required to complete the assessment and fulfil the accreditation requirements.
Travel time in or between countries during the assessment	\$750/850/950/1050	Per 8-hour workday	Travel time between offices of a CB or between operator sites of a CB will be charged at the assessment daily rate and, as far as possibly known, will be indicated in the visit plan. Travel time between one CB and another (where applicable) will be charged at the rate below.
Travel time from assessor home country to CB country	\$500 or \$250 for Additional personnel	Per 8-hour workday	Travel time covers time from the assessor home airport/station to the airport/station of the CB and is based on assessor actual itinerary (total both ways) with a minimum of 1/2 day to a maximum of 4 days for an individual assessor. Travel time shall be shared between CBs for combined visits based on pro rata number of assessment days. Shortest travel routes are selected balanced with travel fare.

Annual Fee			
Fixed Fee per Scheme – General	\$1500	Per ISO, IFOAM, EU, COR, GGAP	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.
Fixed Fee per Scheme – Cosmetics	\$2000	Per COSMOS and /or NATRUE	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.
Fixed Fee per Scheme – Textiles	\$3000	Per GOTS and/or Textile Exchange	Covers development and promotional costs, scheme dues, training, implementation, technical and administration staff.

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Certification Use Fee for IOAS Accredited Schemes	\$25	Per operator/subcontractor under each accredited scheme– limit of 500	Based on “use” factor of accreditation status. This portion of the annual fee is based on the number of operators/subcontractors in each scheme under IOAS accreditation.
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## CB economy related fee adjustments

The total annual fee calculated by combining the Fixed Fee and the Certification Use will be adjusted based on the current World Bank economic classification of the country where the CB is located.

The adjustment will be calculated as follows:

- \* CBs located in countries designated by the World Bank as ‘High Income’ will not receive an adjustment of Annual Fees
- \* CBs located in countries designated by the World Bank as ‘Upper Middle Income’ will receive an adjustment by a factor of 0.75
- \* CBs located in countries designated by the World Bank as ‘Lower Middle Income’ will receive an adjustment by a factor of 0.5
- \* CBs located in countries designated by the World Bank as ‘Low Income’ will receive an adjustment by a factor of 0.25

**The annual fee is calculated annually based on required operator data submitted by the CB and is invoiced in equal instalments in January and July. For initial accreditation, the annual fee is pro-rated for remaining months in the calendar year as of date of receiving the accreditation decision.**

**In the event of transfer or termination of accreditation, IOAS retains the full quarter fees already commenced.**

## Additional fees

Finance charges for late payment of invoices	2% of the total outstanding balance per month	Applied when accounts reach 30 days past due.	Additional administration
Suspension fee	\$1000	Upon issuing of a notice of suspension	Additional administration and accreditation committee fee
Appeal fee	\$2000	Charged on CB submission of appeal and returned if the appeal is upheld	Additional administration and appeal committee fee
Assessment conducted through a partner Accreditation Body	Daily Rate + \$200	IOAS clients will pay the partner Accreditation Body daily rate, plus \$200 per visit day	Additional administration

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